THE NAVAJO NATION

Class Code: 3282
Natural Resources and Parks Series
Zoo Group
Overtime Code: Non-Exempt
Pay Grade: 57

ZOO MAINTENANCE WORKER

DEFINITION: Under general supervision, performs semi-skilled work of moderate difficulty in the maintenance of Navajo Nation park and recreational/zoo areas and facilities; work includes handling, care of animals and preparation and feeding animals following strict schedules and diet requirements; performs related work as assigned.

ESSENTIAL FUNCTIONS: This list is ILLUSTRATIVE ONLY and is not a comprehensive listing of all functions and tasks performed by incumbents of this class.

TASKS:

Constructs, renovates and repairs zoo buildings, animal exhibits and grounds; inspects and provides maintenance of water line; builds and maintains small bridges, burns, culverts, trails, large pens, shelters, fences, and picnic areas as needed; provides a clean and safe environment for the animals and visitors; erects and installs signs; provides general maintenance and upkeep of zoo office, building and exhibits; researches and purchases materials for construction and renovation projects; works with vendors for material selection and purchase; performs janitorial duties.

Responsible for cleaning, feeding and general husbandry of captive animals; prepares food following strict feeding schedules and diet requirements as directed by zoologist; animal diets are followed by measuring, weighing or estimating various types of food including frozen meat, grains, pellets, seeds, fruit and vegetables; assists veterinarian with routine animal care; administers antibiotic treatments and bandages for injured animals; observes behavior of each animal to detect any changes which may indicate injury or illness; reports, and logs observation of sick and/or injured animals.

Assists with capture and restraint of injured animals; assists with disposal and disbursement of stray animals; responsible for cleaning enclosures for zoo animals; provides tours for school groups and other visitors which include a personal and educational experience at the zoo; assists in explaining the relationship of animals in the Navajo tradition; answers questions of visitors; may supervise volunteer/student workers when needed.

KNOWLEDGE, SKILLS AND OTHER CHARACTERISTICS:

Knowledge of basic carpentry, welding, plumbing, landscaping and janitorial methods and practices.
Knowledge of use and maintenance of Bobcat, forklift, and backhoe for small- scale construction.
Knowledge of maintenance and use of small power and hand tools.
Knowledge of firearms to disperse large animals.
Knowledge of animal diet and animal restraint.
Knowledge of animal biology.
Skill in performing basic carpentry and maintenance assignments.
Skill in safely utilizing power tools and equipment.
Skill in sheering animals.
Skill in feeding, watering, handling and restraining animals.
Skill in providing instruction to volunteers/student workers.
Skill in establishing and maintaining effective working relationships.

PHYSICAL REQUIREMENTS AND WORK ENVIRONMENT: Work requires lifting, unloading materials/supplies up to 100 lbs.; digs holes, climbs ladders, shoveling, bending and lifting in an outdoor environment.

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MINIMUM QUALIFICATIONS:
- A high school diploma or GED; and two (2) years of work experience in animal care and/or maintenance and building trades.

PREFERRED QUALIFICATIONS:
- Building or construction trades work experience, including: electrical, welding, plumbing, carpentry, masonry.
- Training in animal care or veterinary services;

SPECIAL REQUIREMENTS:
- Possess a valid state driver's license.

Supplemental Requirements:
Incumbent must obtain a Navajo Nation Vehicle Operator's Permit within 90 days of date of hire.

Depending upon the needs of the Nation, some incumbents of the class may be required to demonstrate fluency in both the Navajo and English languages as a condition of employment.